



DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

WARRENTON BOARD OF ZONING APPEALS

GENERAL PROVISIONS

The Board of Zoning Appeals (BZA) shall hear and decide appeals from any order, requirement, decision or determination made by an administrative officer in the administration or enforcement of the Zoning Ordinance. The BZA shall adopt such rules and regulations as it may consider necessary to carry out its authorized business.

AUTHORITY AND MEMBERSHIP

The Board shall consist of five (5) members and shall be appointed by the Circuit Court of Fauquier County. Members shall be residents of the Town of Warrenton. The Board shall receive compensation for traveling expenses and may receive other such compensation as may be authorized by the Town Council. Appointments to fill vacancies occurring otherwise than by expiration of term shall in all cases be for the unexpired term. The term of office shall be for five (5) years. One of the five (5) appointed members may be an active member of the Planning Commission. Any member of the Board may be removed, for malfeasance, misfeasance or nonfeasance in office, or for other just cause, by the Circuit Court, after a hearing held after at least fifteen (15) days written notice. Any member of the Board shall be disqualified to act upon a matter before the Board with respect to property in which the member has an interest. The Board shall choose annually its own chairman and vice-chairman who shall act in the absence of the chairman. The Town Manager shall appoint a staff member to serve as secretary to the Board of Zoning Appeals, without vote and shall prepare minutes of meetings, keep all records and conduct official correspondence of the Board. In the absence of the secretary at any meeting, the Board shall appoint some other person, who may or may not be a member of the Board, to prepare the minutes thereof.

BOARDS AND COMMISSION CANDIDATE INFORMATION SHEET

NAME: _____

HOME ADDRESS: _____ ZIP: _____

HOME TELEPHONE: _____

OCCUPATION OR TITLE: _____

PLACE OF BUSINESS: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____

HOW LONG RESIDENT? _____ WARD NO: _____

Residency within the Town of Warrenton is a requirement for most boards and commissions.

CANDIDATE FOR POSITION ON: _____

Why do you wish to serve the Town:

What experience or education have you had relative to this field of concern?

What are your major interests or concerns in the Town's programs?

What other interests or concerns do you have regarding the community?

Please list any previous or present involvement such as Town Council, board or commission members, citizens committee, etc. in Warrenton or elsewhere.

Are you are registered voter? Yes _____ No _____

Date _____

Signature _____

SEND APPLICATION TO: Town Manager's Office, P.O. Box 341, Warrenton, VA 20188

FAX: 540-349-2414

For questions call: 540-347-4505

Via email: eweimer@warrentonva.gov

The Town of Warrenton volunteer positions are open to all persons without regard to race, sex, age, handicap, religion, ethnic background or national origin.

