How to make a Reservation

1. Complete a **Facility Service/Rental Request Form**, available at the Front Desk or on our website at www.warrentonva.gov.
2. Return completed form to the Front Desk. You may also email to (warf@warrentonva.gov) or fax to 540-349-2945.
3. You will be contacted within 5 business days to confirm your reservation.

Not interested in a Room Rental?

The WARF still offers discounted rates for groups of more than 10 if a reservation is made in advance. **Adults $5.50, Youth $4.00**

Other Group Events

Birthday Parties are not the only events that can be held at the WARF. The WARF has space available for business meetings, charity events or team parties. Please contact the Front Desk for more information.

WARF Party Invitations

are available on our web site. Just download, print out and send to your guests. Check it out at: www.warrentonva.gov

Frequently Asked Questions

How do I make a reservation?
Complete and submit a **Facility Service/Rental Request Form**. Forms are available at the Front Desk and on our website under Parks & Rec @ www.warrentonva.gov The form may be submitted via fax, email or in person at the Front Desk. Our fax number is (540)349-2945. Requests can take up to 5 business days to be processed and you will be notified the status of your request by telephone.

How far in advance can I book a party?
Reservations are taken up to 3 months in advance. Reservation dates and times are handled on a first come, first served basis based on the date/time a completed Facility Service/Rental Request Form was submitted.

Do I have to pay for my party in advance?
Yes, after your party has been approved, you will be asked to come in and pay for your event in advance. The Birthday Party packages include up to 12 wristbands for guests. Additional wristbands may be purchased in advance or on the day of the event.

Can I come early to setup for a party?
Yes, you may arrive 10 minutes prior to your party rental time to get ready for your guests. Guests must depart at the end of room rental time. You will have 10 minutes at the end to clean up the room and return it in the condition it was upon your arrival.

Do parents have to stay with their children while at the party?
A ratio of one adult for every four children, under the age of 12 is required. Children 5 & under must be supervised by an adult in the water. All swimming participants must have a wristband. The host of the party is responsible for the proper supervision of their guests' activities.

Can I bring food?
Yes, but we recommend our food packages that can include food such as Domino's Pizza, Pepsi products and handmade Cold Stone Creamery Ice Cream Cakes. Refrigerator space is not available for food not purchased at the WARF. Coolers are suggested.

What if I want to cancel my party?
All event reservations are non-refundable. We can assist you in rescheduling your event when requested, however, there is no guarantee that another specific date and time will be available. Contact us at 540-349-2520 as soon as possible to request changes to a scheduled event.

BIRTHDAY PARTIES

& group events

WARRENTON AQUATIC & RECREATION FACILITY

800 Waterloo Road
Warrenton, VA 20186
540-349-2520
www.warrentonva.gov

Have your next party or group event at the WARF! Reserve space in one of two available rooms at the WARF; the Aquatic Level Party Room or the Aquatic Level Studio.

Aquatic Level Party

The Aquatic Level Party Room accommodates up to 30 people and features a private bathroom, tables and chairs.

Aquatic Level Studio

The Aquatic Level Studio accommodates up to 20 people and is appropriate for ages 8 and older due to its proximity to the Lap Pool. Tables and chairs are provided.

Schedule of PARTY TIMES...

Fridays

4:00 - 6:00 event
Swim & Party Room Rental

4:00 - 6:00 event
Swim & Studio Room Rental**

6:30 - 8:30 event
Swim & Party Room Rental

6:30 - 8:30 event
Swim & Studio Room Rental**

Saturdays

12:00 - 2:00 event
Swim & Party Room Rental

12:30 - 2:30 event
Swim & Studio Room Rental**

3:00 - 5:00 event
Swim & Party Room Rental

3:30 - 5:30 event
Swim & Studio Room Rental**

Sundays

12:15 - 2:15 event
Swim & Party Room Rental

12:30 - 2:30 event
Swim & Studio Room Rental**

3:15 - 5:15 event
Swim & Party Room Rental

3:30 - 5:30 event
Swim & Studio Room Rental**

**party guests must be 8 years of age or older in Aquatic Level Studio due to the room's proximity to the lap pool.

BASIC Party

$150

2 hours of swim time, party room rental and up to 12 wristband admissions.

Additional Guests:
Youth $4.00
Adult $5.50

DELUXE Party

$260

2 hour party in either party room and swim time for up to 12 admissions.
PLUS...

- party paper products (table cloths, plates, napkins, utensils) for up to 12
- goody bags* for up to 12
- 8"Cold Stone Creamery Ice Cream Cake (cake serves 14) OR 12 ice cream cupcakes

Additional Guests:
$10.00 each**

* filled with assorted candy, WARF admission pass and small toy
** Includes wristband, goody bag and paper products

ADD ON Items

Cold Stone Creamery 12" x 8" Ice Cream Cake
(Serves up to 25) $43.00
or upgrade from 8" cake
on Deluxe Package $15.00

Cold Stone Creamery Ice Cream Cupcakes
6 cupcakes $15.00

Domino's or Papa John's Pizza Packages
4 Pizzas (cheese, pepperoni or veggie)
and 12 drinks $50.00
Papa John's Family Size Chocolate Chip
Brownies or Chocolate Chip Cookie
(Serves 8) $6.00

Beverages
Pepsi, Diet-Pepsi, Water, Sierra Mist and
Orange Crush ..... $1.00 each

Additional Hour of Swim Time
for up to 15 people ..... * $35.00/hour

* Only available as addition to party package

Effective Date: April 18, 2014
Prices subject to change.

Town of Warrenton Parks & Recreation Department