



Town of Warrenton
 Fiscal Year 2024
Outside Organization Funding Request

PLEASE TYPE – ONLY TYPED SUBMISSIONS WILL BE CONSIDERED

APPLICANT INFORMATION

Organization Name			
Primary Contact Person			
Phone Number			
Email Address			
Mailing Address			
Website			
Executive Director			
Are you a 501(c)3?			
If you are not a 501(c)3, have you applied?			
External Auditor or Financial Reviewer			
Organization Fiscal Year	From:		To:

FISCAL YEAR 2024 BUDGET

Total FY 2024 Budget for your organization	
Amount Requested from Town of Warrenton	
Amount Requested from Other Sources (please detail all sources and amounts; attach additional sheets if necessary)	

ORGANIZATIONAL SERVICES INFORMATION

Please describe the services intended to be funded by the Town's contribution.		
For each Fiscal Year listed below, please provide the number of citizens served:		
Fiscal Year	Total Town of Warrenton	Total Served
2023*		
2022		
2021		

**projected*

PRIOR YEAR FUNDING INFORMATION

For each Fiscal Year listed below, please list the amount of outside funding:		
Fiscal Year	Town of Warrenton Funding	Other Outside Funding identified by Source – <i>use additional sheets if necessary</i>
2023		
2022		
2021		

IMPORTANT REMINDERS:

Please provide the following documentation in support of your request:

1. Cover Letter, including Mission Statement, description of services provided, and description of how any funds received from the Town of Warrenton were used in the prior year, including illustrations of successes with specificity.
2. Proposed Budget
3. Copy of IRS 501(c)3 Tax Exempt Status Determination
4. Current Listing of Board of Directors
5. Copy of prior year external audit; organizations with total funding less than \$750,000 may submit a prior year independent financial review.
6. Copy of most recent IRS Form 990
7. Copy of most recent annual report

An electronic version of this form is available upon request from staff@warrentonva.gov

This request is due by **December 30, 2022**. You may submit your request electronically to staff@warrentonva.gov or mail to:

Town of Warrenton - Finance Department
 21 Main Street
 Warrenton, VA 20186