



TOWN OF WARRENTON

Stormwater Management

PO BOX 341
 WARRENTON, VIRGINIA 20188
<http://www.warrentonva.gov>
 TELEPHONE: (540) 347-1101

Annual Stormwater Management Facility Operation & Maintenance Inspection for BIORETENTION FACILITIES

Owner Information:

Name:			
Phone Number:		Email:	

Facility Information: (One form per facility)

Address:		BMP Location: (i.e. Front of house)	
Facility Description:		Case Number:	

*Includes rain gardens

Inspection:

Inspector's Name:		Date of Inspection:	
Maintenance Performed:		Date all Maintenance Completed:	
Has it rained in the last 48 hours?		Estimated Amount of Rain in inches:	

Inspection Tasks*		Inspection Results	Maintenance Needed?	Date Maintenance Completed
1.	Is there any erosion at the inflow and outfall points?			
2.	Is there any debris or sediment in the facility?			
3.	Are all the observation wells still capped and the grate inlet covers still secure?			
4.	Note the ponding depth if available.			
Vegetation				
5.	Are there any weeds on the surface?			
6.	Are all the plants healthy?			
7.	Do any of the trees and shrubs need pruning?			
Mulch				
8.	Is the mulch uniform in depth?			
9.	Has the mulch been replaced in the last 3 years?			
Notes (includes description of maintenance completed)				

*See back for description

Inspector's Signature: _____

Inspector's Phone Number: _____ Email: _____

******ONE FORM PER FACILITY******

Owner Information should be filled in with the contact information of the owner/HOA of the facility.

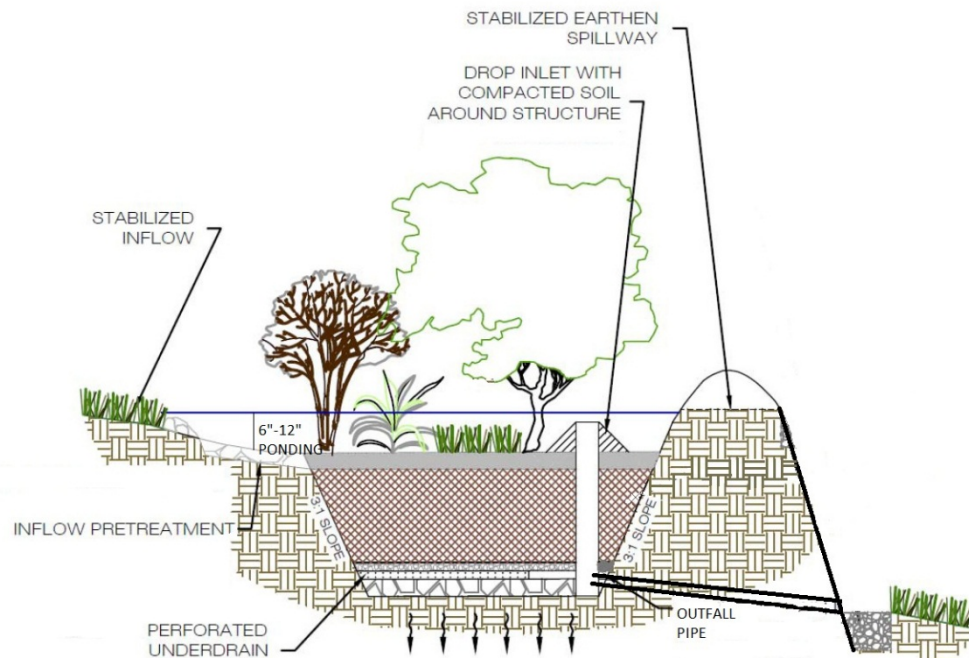
Facility Information can be obtained from the letter.

Inspection Information should be completed by the individual completing the inspection. **A professional (engineer, landscape inspection, architect, surveyor, etc.), or someone who has had appropriate training, must perform inspections.**

The **Inspection Tasks** table needs to be completed by the person inspecting each component. Components are shown on the detail below. Any maintenance completed should be described in the **Notes** section.

Bioretention Facility

- **Inflow Points** include the sloped area around the facility and any pipes releasing water to the facility.
- **Outfall Points** include the earthen berm and the pipe leaving the facility (if applicable).
- **Observation Well** is a PVC pipe that stick up above the surface of the stone portion of the facility.



Photos: Attach a minimum of two (2) date stamped photos of the facility to this inspection report. One photo should show the overall location of the facility and the other should be a close up of the facility. Please include photos of any deficiencies or corrective measures.

When the form is complete submit the form and photos to: dhermoso@warrentonva.gov with the address and Case ID in the subject line.