



Citizen Ride-Along Program

Warrenton Police Department, 333 Carriage House Lane
Warrenton, Va. 20186 (540) 347-1107



The Warrenton Police Department “Citizen Ride-Along Program” is a component of the department’s community oriented policing strategy focused on fostering opportunities for our citizens to become more familiar and understanding of the role our police officers play in the community. The “Ride-Along Program” provides an opportunity for you to spend some time with a police officer as he/she goes about their duties providing police services to our town. You will ride with the officer, observe them as they engage in activities such as: calls for service response, traffic monitoring and enforcement, criminal investigations and public order control. While we believe this experience is one you will enjoy and learn more about policing and our community as a whole, there are some safety rules we must ask you to follow, in order to provide for your safety and that of the officer you are with:

All persons participating in the “Ride-Along Program” must be at least eighteen (18) years of age. Written approval from the Chief of Police and signed parental waivers will be required for anyone under eighteen (18).

- You must at all times adhere to the instructions that the officer gives you.
- You shall not bring any type of weapon whatsoever with you on the ride-along. You will be asked by the officer if you have any weapons in your possession and if so, you will not be allowed to participate in the program.
- All ride-along participants shall be in proper neat and clean attire. Shorts, T-Shirts and baseball caps are not allowed. “Business Casual” is recommended.
- Any ride-along participants that fails to adhere to the instructions of the police officer he/she is riding with shall be returned to the police station and shall not be allowed to participate in the “Ride-Along Program” in the future.
- A person is not permitted to participate in the Ride-Along Program **more than once within 60 days period** unless special authorization is received from the Chief of Police or designee.
- The Police Department has the right to refuse any person to participate in the “Ride-Along Program” without cause.
- **Must sign page 4 of 5 in the presence of Warrenton Police Officer/Staffer.**
- Completed **application including Attachment A** must be **hand delivered to Warrenton Police Department**, 333 Carriage House Lane, Warrenton at least **(7) days prior to the expected Ride-Along**, Monday-Friday, 8:00 am – 4:30 pm.
- Ride-along participants shall provide their own refreshments and/or snacks.
- Once application has been processed you will be contacted by email and/or phone.
- Please direct your questions to Warrenton Police Department at (540) 347-1107.



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*Please read, fill out page, sign and return to the Commander of the Patrol Division
Incomplete applications will not be processed*

Once your application has been processed, you will be contacted by telephone and informed if your application was approved. This is a voluntary program conducted in the interest of fostering opportunities for citizens to become more familiar and understanding of the role our police officers play in the community. The Warrenton Police Department reserves the right to limit or exclude any person from participation in this program.

Name: _____ Date of Birth: _____
First Middle Last

Soc. Sec. # _____ Male or Female (Circle one)

Home Address: _____
Street City State Zip

Home Phone: () _____ Work Phone: () _____

Occupation: _____ Email Address: _____

Are you a member of a civic association or a local business employee? Yes _____ No _____ (If Yes, give name and position in organization):

Have you previously participated in the ride-along program with this office? Yes _____ No _____ (If Yes, list the reason(s) and date(s):

Have you previously been refused participation in this program? Yes _____ No _____ (If Yes, list the date(s) and reason(s) for refusal):

Describe your reason(s) for wanting to participate in the Ride-Along Program:

Are you currently involved in any potential legal process arising from any traffic or criminal matter as a defendant, plaintiff, or witness? Yes _____ No _____ (If Yes, explain):

Do you have any medical conditions that might affect your ability to participate in this program? Yes _____ No _____ (If Yes, explain): _____



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Requested Date and Time of Ride-Along: Program allows **no more than one ride-along** per **60 days**.

Warrenton Police Department (WPD) shift hours for ride-along:

Dayshift **7:00 am - 7:00 pm**

- Participant may select a minimum of **02-hours** or up to a shift maximum of **08-hours** on **Dayshift**.

Nightshift **7:00 pm - 2:00 am**

- Participant may select a minimum of **02 hours** or up to a shift maximum of **07-hours** on **Nightshift**.
- No Ride-Along SHALL extend past 2:00 am on Nightshift Ride-Along.

Date and hours you would like to ride-along base on WPD Day or Night shift hours listed above:

Dayshift-Preference Date: ___ / ___ / ___ From what time: _____ To what time: _____

Dayshift-Secondary Date: ___ / ___ / ___ From what time: _____ To what time: _____

Nightshift-Preference Date: ___ / ___ / ___ From what time: _____ To what time: _____

Nightshift-Secondary Date: ___ / ___ / ___ From what time: _____ To what time: _____

Have you ever been arrested? Yes _____ No _____ (If Yes, explain) _____

Instructions to Ride-Along Applicants:

Applicants must meet one of the following criteria to participate in the Ride-Along program:

1. Be a representative of business or civic group.
2. Any applicant for a sworn Police Officer position of the Warrenton Police Department, any Sworn Law Enforcement Officer from a certified agency in or out of the Commonwealth of Virginia.
3. Resident of Fauquier County (excluding sworn law enforcement personnel). Non-Residents may be eligible on a case-by-case basis.
4. At least 18 years of age.
5. An approved college student intern.
6. A member of the Office Chaplain’s Program.

In the event of an emergency, the following person may be contacted:

Name: _____ Relationship: _____

Address: _____ Phone: _____

Ride-Along Program Rules and Regulations

1. All applicants must have a good record (criminal and traffic) and be of good character.
2. A person is not permitted to participate in the Ride-Along Program **more than once within 60 days** period unless special authorization is received from the Chief of Police or designee.



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3. All Ride-Along participants are required to conduct themselves in a mature, professional manner at all times.
4. All Ride-Along participants will meet the Patrol Division shift supervisor at **least 15 minutes prior to the scheduled time of the Ride-Along** at the Warrenton Police Department, 333 Carriage House Lane, Warrenton, Va. 20186.
5. The shift supervisor will designate with whom the applicant will ride. The shift supervisor may terminate the participant's Ride-Along at any time, if in his/her opinion, the continued participation presents an undue risk, or the participant's conduct, deportment, or sobriety is such that continued participation is not in the best interests of the Warrenton Police Department.
6. The Ride-Along program shall be conducted at times which have been approved in advance. These time limits may be terminated at the request of the applicant. Extensions of Ride-Along time limits may only be made with the approval of the shift supervisor or their supervisor.
7. Ride-Along participants are prohibited from carrying with them, during the Ride-Along, any flashlight, camera, radio of any type, tape recorder, or player, binoculars, any similar device unless specifically authorized by the Patrol Division Commander, Chief of Police, or designee. Cell phones are permitted but may not be used to record audio or video or take pictures during the ride along.
8. Participants will not be permitted to carry weapons or restraining devices of any kind. Exceptions may be made for law enforcement officials authorized by the Virginia Code.
9. Ride-Along participants are prohibited from using any type of tobacco product during the course of the Ride-Along.
10. Participants are observers. They will not exit the vehicle during any law enforcement activity unless directed to do so by the Police Officer. They will refrain from direct involvement in the functions or conversation with violators, suspects, arrestees, witnesses, complainants, or other members of the public encountered during the course of the official duties of the Police Office with whom the participant is riding.
11. Participants may be asked to temporarily interrupt their Ride-Along during hazardous or unusual circumstances. Participants will immediately comply with such requests and otherwise obey the directions of the Police Officer with whom the participant is riding.
12. During the course of the Ride-Along, the participant may be exposed to privileged information. The participant WILL NOT divulge any of the privileged information.
13. Participants are required to dress in business casual attire during their Ride-Along. No open toe shoes or sandals are permitted.
14. Participants who are family members of the Warrenton Police Department will not ride with the Officer whom they are related to.

I understand that at the sole discretion of the Warrenton Police Department a background check may be conducted prior to being approved for a ride-along.

I agree to comply with all rules and regulations of the Ride-Along Program and any instructions or orders issued by members of the Warrenton Police Department in connection with the Ride-Along Program.

Signature of Applicant

Date

Printed Name of Applicant



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Full Release of All Claims

This release on this _____ day of _____, 20_____, by
 _____ of (Address) _____

hereinafter referred to as “Release” and given to the Town of Warrenton, VA, a Municipal Corporation hereinafter to as “Town”.

Releaser, being of lawful age, in consideration of being permitted to ride in law enforcement vehicles owned and operated by the Town do, for myself, my spouse, my heirs, executors, administrators, and assigns, hereby release and forever discharge the Town of Warrenton, VA and its agents, employees and representatives, of and from any and every claim, demand, action, or right of action, of whatever kind or nature, arising from or by reason of any personal or bodily injury, known or unknown, which may result while the Releaser is an occupant of any Town law enforcement vehicle or while accompanying any police officer from the Town in connection with the activities described in this Release. It is understood that this Release gives the Releaser no authority to act as a law enforcement officer or as any employee or agent of the Town of Warrenton, VA and the Town may, at any time at its sole discretion, terminate the Releasers privileges as set forth herein.

This Release contains the entire agreement between the parties hereto and the terms of this lease are contractual and not a mere recital, and that the experience of said ride along is sufficient consideration in support of this agreement. Releaser further states that he/she has read the foregoing Release and knows the contents thereof and has signed this Release as his/her own free act.

IN WITNESS WHEREOF, the Releaser has executed this Release on the day and year first above written.

 Signature of Applicant (**sign in presence WPD Officer/Staffer**)

 Date

 Name of Applicant (print)

 Witness (**Warrenton Police Officer/Staffer**) Signature

 Date



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**** If the applicant is under 18 year of age, a parent or legal guardian must also sign the waiver.****

I give authorization for _____ to participate in the Town of
(Name of Minor)

Warrenton Police Department Ride-Along Program in concurrence with the above stated waiver of civil liability and indemnification agreement.

(Signature of Parent/Legal Guardian and Relationship)

Date

(Printed Name of Parent/Legal Guardian)

Witness

Section below is to be completed by the Warrenton Police Department

Community Police Academy Participant: Yes No

Background/Records Check performed: Yes No Attached

Approved _____ Disapproved _____ Date: _____

Date of assigned Ride-Along: _____

Patrol Division Commander's **Signature:** _____

Additional Conditions (if any): _____

Participant's Notified Date: _____ **Email** **Phone** **Initials:** _____

cc: Administrative File